

# **MINUTES OF THE MEETING OF THE MONTACHUSETT REGIONAL PLANNING COMMISSION (MRPC) May 4, 2017**

A reception was held for Attorney Mark Goldstein. G. Eaton thanked Attorney Mark Goldstein for providing seventeen years of legal service to the MRPC.

## **1. OPEN MEETING AND INTRODUCTIONS**

J. Telepciak called the meeting to order at 7:00 p.m. All present introduced themselves.

## **2. APPROVAL OF MARCH 23, 2017 MRPC MEETING MINUTES**

G. Corbosiero moved that the Montachusett Regional Planning Commission accept the minutes of March 23, 2017 as printed. The motion was seconded and passed unanimously.

## **3. SLATE OF OFFICERS**

R. Hoyt indicated that the Nominating Committee met earlier. He presented the Slate of Officers for the upcoming fiscal year.

Chairman – John Telepciak  
Vice Chairman – Guy Corbosiero  
Treasurer – Alan Pease  
Assistant Treasurer – Roger Hoyt  
Secretary – Mike Pineo  
Members at Large - Phil Duffy and Mike Fortin

J. Telepciak asked if there were any other nominations from the floor. There were none.

N. Piazza moved to accept the recommendation of the Nominating Committee. The motion was seconded and passed unanimously.

## **4. TREASURER'S REPORT**

### **4.1 Approval of Cash Schedule**

R. Hoyt read the March 1, 2017 – April 30, 2017 cash schedule. Balance after last \$41,255.10; Total receipts this month \$376,396.19; Total cash on hand before this warrant \$417,651.29; Less: amount of this warrant \$281,206.72: Balance after this warrant \$136,444.57.

G. Corbosiero moved to accept the March 1, 2017 – April 30, 2017 cash schedule cash schedule as read subject to audit and to be placed on file. The motion was seconded and passed unanimously.

#### 4.2 FY18 Draft Budget Update

G. Eaton indicated that approximately 71% (\$1,226,164) of the total amount of funds needed in FY18 (\$1,730,170) are under contract. The funding related to these contracts and contract names are depicted below in Table 1.

**Table 1**

Contract	Amount
Municipal Assessments (aka "Local Technical Assistance" or LTA)	\$75,483
GIS Services to Assessors and Others	\$8,000
Environmental Protection Agency (EPA) Brownfields	\$208,167
Massachusetts Department of Transportation (MassDOT)	\$594,740
Distressed Properties Identification and Revitalization (DPIR)	\$60,382
Federal Transit Administration (FTA)	\$22,918
District Local Technical Assistance (DLTA) Program Year 10	\$103,784
Federal Fiscal Year 16, Winchendon Community Development Block Grant (CDBG)	\$135,906
Community Resiliency Grant, Massachusetts Executive Office of Energy and Environmental Affairs (EOEEA)	\$4,575
<b>Total</b>	<b>\$1,213,995</b>

Other probable contracts that the MRPC may enter into, based upon past experience of this agency, include those that can be found in Table 2.

**Table 2**

Contract	Amount
District Local Technical Assistance (DLTA) Program Year 11	\$103,784
Economic Development Administration (EDA) Entitlement Planning Grant	\$65,625
MART-MRPC Transit Planning Services Agreement	\$125,000
Federal Transit Administration (FTA)	\$47,966
Potential state transit planning contract that may be available from the Commonwealth for approximately	\$40,000
<b>Total</b>	<b>\$382,375</b>

Information concerning contracts that are under negotiation with a regional health provider and one pending grant proposal has been included in Table 3.

**Table 3**

Contract	Amount
CDBG, Economic Development Fund (EDF) Grant to Winchendon for the Rehabilitation of 212 Central Street (former "RHI" building)	\$50,000 (to MRPC) (\$750,000 to the Town of Winchendon to assist the developer with the cost of renovations)
Regional Hospital: Economic Impact Report	\$6,000

Regional Hospital: Community Health Assessment (“Master Plan”)	Unknown at present
<b>Total</b>	<b>\$56,000+</b>

The MRPC prepared and submitted four Community Development Block Grant (CDBG) proposals for Lancaster, Shirley, Townsend and Winchendon. The MRPC never includes more than one CDBG award and its corresponding bucket of administrative funds in an upcoming fiscal year’s revenue projections. Therefore, only \$120,000 is anticipated to be received in FY18 and FY19 for a possible 50-50 split over both fiscal years as the Federal Fiscal Year 17 CDBG schedule runs from July 1, 2017 through December 31, 2018 straddling both fiscal years.

Lastly, and soon, a \$100,000 Future Industrial Lands (FIL) analysis grant will be presented to the Federal Economic Development Administration (EDA). Like the CDBG schedule, if awarded, revenue from this grant will be included both in FY18 and FY19, for an approximately equal split of dollars over both fiscal years.

All, potential revenue to this agency (not under contract) equals at least \$618,375 in FY18. A summary of all of the above revenue sources, from contracted through pending and “to-be-applied-for” grants can be found in Table 4, below.

**Table 4**

COLUMN A	COLUMN B	COLUMN C
Contract	Amount	Balance Potential Accumulating Revenue (Calculation Check)*
Under Contract	\$1,213,995	XXXXXXXXXXXXXXXXXXXXXXX
Probable Contracts	\$382,375	\$1,596,350
Contracts Under Negotiation	\$56,000+	\$1,652,330
Federal Fiscal Year 17 (FFY17) CDBG Potential Revenue (for MRPC’s FY18 Budget)	\$80,000	\$1,732,330
EDA Potential Future Industrial Lands (FIL) Analysis	\$100,000	\$1,832,330
<b>Total</b>	<b>\$1,832,330</b>	XXXXXXXXXXXXXXXXXXXXXXX

\* The sum of COLUMN B with COLUMN C.

A **strength** of the proposed budget includes the pursuit of more local, regional and state contracts in an effort to reduce the agency’s dependency upon federal funding such as an economic impact report and community health assessment for a regional hospital.

A **weakness** in the upcoming budget is no inclusion of expense line item for GASB 45, Other Pension Employment Benefits (OPEB) which funds health insurance benefits for retired employees.

Several **opportunities** exist to deliver expanded services to our municipalities such as with amending local zoning bylaws and ordinances to prepare our cities and towns from commercial retail marijuana establishments that will be permitted by the Commonwealth in 2018.

The largest **threat** to every annual budget is the availability of local, state and federal appropriated funds for grant programs on which the agency has become dependent.

An additional **threat** is the “suggested bills” that have been issued to the MRPC (and seven other RPA’s and two COGS) from the Mass Board of Retirement (MBR) for an unfunded retirees’ compensation. “Suggested bills” for calendar years 2013, 2014 and 2015 were \$140,473.12 or \$147,666.09, \$141,443.69, and \$141,443.69, respectively (the MBR provide the MRPC with two different 2013 “suggested bill” amounts at two points in time). We anticipate receiving another such “invoice” this spring for calendar 2016. A legislative committee has been formed, will collect testimony from a variety of services of this subject and produce a report for the legislature. None of the ten RPAs and COGS affected are in a position to pay the past unfunded liability or future year’s payments. The band of RPAs collaborating on this matter will propose the appropriate legislation in an attempt to maintain the source of funding for this item, as the Commonwealth and not the ten RPAs.

#### **4.3 Massachusetts Municipal Depository Trust (MMDT) Investment Account**

On April 24<sup>th</sup> Bobbi Jo Johnson, Fiscal Director and Glenn Eaton, Executive Director met with the Massachusetts Municipal Depository Trust (MMDT). The MRPC has a MMDT account, along with three other RPAs in the Commonwealth. It’s a cash management tool designed to enable a public entity (i.e. towns, RPAs, water and sewer districts) to earn a high yield on their cash holdings that are maintained in a financial institution. Unlimited transactions are allowed in the two, MMDT cash accounts available. At least one MMDT client uses, solely, its MMDT for all financial transactions.

In 2017, the MRPC will start using this account with the primary purpose of building-up a “savings” account that will, ideally, have a greater rate of return than our current bank accounts. The Executive Director’s ultimate goal is to, over the long term, create a reserve account to enable this agency to weather the storms of potential funding cuts and prevent the losses of employees such as the significant layoff period that we endured in late 2014.

### **5. ADMINISTRATIVE MATTERS**

#### **5.1 MA Department of Conservation and Recreation – Acquisition of interest in Property, Hubbardston – 120 Day Waiver Form**

*G. Eaton reported the MA Department of Conservation and Recreation contacted the MRPC to inform that DCR has under consideration the acquisition of an interest in approximately 30 acres of land in Hubbardston. The property is off Kruse Road and identified as parcel ID, Map 4 Lot 7 and currently abuts DCR owned land to the south. It is currently woodland. The proposed use for the property will be land managed under the Quabbin Land Management Guideline for protection of open space including water supply protection.*

*DCR is asking MRPC to agree to waive the 120-day notice period. MRPC contacted the Board of Selectmen of Hubbardston regarding this acquisition. The Town Administrator informed us that the Board of Selectmen voted to approve the waiver on April 18<sup>th</sup>.*

*P. Caron moved that the Montachusett Regional Planning Commission authorize*

*its Executive Director to endorse the 120 Day Waiver Form for the above-mentioned acquisition. The motion was seconded and passed unanimously.*

## **5.2 Office Relocation Update**

The MRPC and TOR have executed its lease agreement with the Trustees of Reservations (TOR) and a notice terminating the MRPC-MART lease has been sent to MART. MRPC's last fully operational day in its current location on Friday, June 23, 2017. We will move all records furniture and equipment to the Doyle Center on Saturday, June 24, 2017. Jason Stanton, GIS and IT Director has lined-up MRPC's technology vendors (Comcast and Moore Enterprises) to reconnect phone and data connections on Monday, June 26, 2017. We anticipate that we will be fully operational on Tuesday, June 27, 2017.

In May, we will officially notify all parties that conduct business with the MRPC of our relocation schedule (communities and state and federal agencies). All MRPC employees will include language in the e-signatures of their outgoing emails regarding the move as well. A ribbon-cutting and open house will take place in September.

## **6. STATUS REPORTS**

### **6.1 GEOGRAPHIC INFORMATION SYSTEMS (GIS)**

#### **MRMAPPER and Mobile Apps (General)**

No new information.

#### **Comprehensive Planning**

Distressed Property Identification and Revitalization (DPIR) App – We have begun creating MRMapper applications to aid communities in data collection. MRPC databases have been modified in order to create data regarding respective properties. This project will be ongoing the next several months.

Community Development Block Grants (CDBG) Mapping – We have completed a series of maps relative to a CDBG application for the Towns of Lancaster, Shirley, Townsend and Winchendon.

#### **Community-Related**

Athol Downtown Parking Map – No new information.

Fitchburg Parcel Enhancements – No new information.

Royalston Parcel Enhancements – This project is complete. We are waiting to hear from the Town regarding when they would like their public site to go live.

Shirley Open Space and Master Plan – No new information.

Winchendon Slum and Blight – Project is complete.

Lancaster Zoning Overlay Update – Edits have been completed to the Town's Zoning Overlay map and the draft map has been delivered for review.

### **Transportation-Related**

Freight Network Designation Mapping – As requested by Mass Department of Transportation (MassDOT), maps and data were created and submitted. This information included MPO recommendations for the National Freight Highway Network.

### **Montachusett Regional Transit Authority (MART)**

Wachusett Shuttle – A draft map was created and delivered to MART depicting a new Wachusett Shuttle route. Edits will be made as necessary as determined by MART.

Fitchburg/Leominster Route 11 – A draft map was created and delivered to MART depicting a new Fitchburg/Leominster Route 11. Edits will be made as necessary as determined by MART.

Lunenburg Fixed Shuttle and ADA Mapping – Edits were made to the current maps and draft maps were delivered to MART. Additional edits will be made as necessary as determined by MART.

Proposed Fitchburg-Leominster-Devens Route – A draft map was created and delivered to MART depicting a proposed Fitchburg-Leominster-Devens route. Edits will be made as necessary as determined by MART.

### **Miscellaneous**

Light Detection and Ranging (LiDAR) Data processing – Data for the region is currently being processed in order to create 2-foot contours, a Digital Surface Models (DSM) and a Digital Terrain Model (DTM). These products will be key in future 3D modeling and printing activities.

## **6.2 PLANNING AND DEVELOPMENT**

### **Federal Economic Development Administration (EDA)**

MRPC provided substantial assistance to the Towns of Lancaster, Shirley, Townsend and Winchendon to prepare FY17 Community Development Block Grant applications. Grants were submitted by MRPC to the Massachusetts Department of Housing and Community development on March 10<sup>th</sup>, 2017.

On March 24<sup>th</sup>, 2017 MRPC submitted a 604B grant proposal to the Massachusetts Department of Environmental Protection (DEP) to work with the Town of Athol and the Millers River Watershed Council to create a renovation plan/design for the Alan E. Rich Environmental Park that includes the installing of pervious pavement materials, regrading, a pipe gate and a rain garden. Education and outreach will also be a component of this project. Green Infrastructure and Low Impact Development (LID) techniques reduce storm water runoff from residential and commercial development and mimic natural site hydrology by storing, infiltrating and recharging storm water on site.

### **Federal Environmental Protection Agency (EPA), Montachusett Region Brownfields Assessment Program**

A Montachusett Brownfields Group meeting was held on March 16<sup>th</sup> at 1 p.m. at MRPC offices. Environmental Site Nominations were reviewed and approved for the Town of

Royalston (The Raymond School) and the Town of Ashburnham (Ashburnham Department of Public Works Facility).

#### **District Local Technical Assistance (DLTA)**

A DLTA Request for Service Delivery was distributed by MRPC on February 13<sup>th</sup> with applications due on April 3<sup>rd</sup> by 3:00 p.m. Applications will be reviewed at the May 4<sup>th</sup> MRPC Commission meeting.

#### **Reviews and Awards for Services: District Local Technical Assistance**

*J. Telepciak reported that in response to a second solicitation, on or before April 3<sup>rd</sup>, 2017 a total of five (5) proposals were received for use of District Local Technical Assistance (DLTA) resources to provide a variety of services. The proposals received are as follows:*

1. *Westminster: Housing Production Plan.*
2. *Harvard: Research and Recommend Land Use Strategy(s) for Protecting Water Supplies.*
3. *Sterling: Feasibility Study of Future Sewage Services in Specified Regions of the Town.*
4. *Lunenburg: Facilitate the Formation of a Business – Town Partnership including a Charrette, and Methods to Promote Economic Development.*
5. *Lunenburg: Inventory, Assess, and Map all Brownfields and the potential Financial Impact of Redevelopment, including any Liability Costs.*

*G. Corbosiero moved that the Montachusett Regional Planning Commission (MRPC) recommends that #1 through #4 of the above-named proposals and project requests for District Local Technical Assistance (DLTA), if eligible, be **conditionally** awarded based upon further communication/ clarification with the applying communities and **approval from the Massachusetts Department of Housing and Community Development (DHCD)**. However, some elements of Proposal #5 are outside of the areas of expertise of MRPC and should be performed by an environmental engineering firm. MRPC staff recommends that the town contact MRPC to discuss any brownfields possibilities in regards to MRPC's Brownfields Program funded by the federal Environmental Protection Agency.*

*All activities in some applications may not be awardable under the DLTA program: MRPC staff reserves the right to negotiate an awardable detailed scope of services. It should also be noted that in order for MRPC to complete Proposal #3 (Sterling Sewer Feasibility Study) it will require assistance from an engineering consultant. In the past, MRPC has contributed up to \$5,000 for similar DLTA funded studies to hire an engineering consultant and the community contributed matching funds. MRPC anticipates not exceeding \$5,000 in DLTA funds for this project not including any local funds from Sterling. Those requests conditionally awarded (#1 through #4) are subject to the conditions listed below.*

1. *The services to be delivered to the communities will be completed commencing no earlier than a fully executed Memorandum of Understanding (MOU) between the subject (lead) community and the MRPC.*
2. *Services will be delivered to the subject community(ies) during the implementation of the District Local Technical Assistance (DLTA) program year (2017).*
3. *The award of services from the MRPC is subject to the:*
  - a. *Funding available to the MRPC during the program year (2017);*
  - b. *Successful negotiation of a detailed scope of services, schedule for the completion of the tasks identified in the scope of services, and budget utilizing DLTA and other funds, if available and eligible for the aforementioned project;*
  - c. *Execution of a Memorandum of Understanding (MOU) between the MRPC and the community(ies); and,*
  - d. *The MRPC's receipt of a letter from the Chief Elected Official (CEO) of all of the affected communities indicating agreement to this proposal and willingness to participate in this analysis. (Communities may agree to participate in this analysis after the full execution of the MOU between the subject (lead) community and the MRPC but must agree to participate in order to receive the results of the report.)*
4. *Where and when possible the MRPC will deliver, the tasks related to "analysis, preparation and presentation ... report(s) ..." as indicated above. The MRPC and the community requesting services will "outsource" consulting services only when absolutely deemed to be necessary by both the lead community and the MRPC.*
5. *This is an award of services from the MRPC to the applicable community(ies). This is not a cash award.*
6. *If at any time DHCD determines that the project is ineligible, the award of services will be null and void.*
7. *The municipality and all municipal departments shall provide MRPC with cooperation/access/assistance to public data applicable to the DLTA project including the provision of such materials. Related costs associated with this (data collection, photocopying, etc.) will be at the expense of the municipality(s).*

*The motion was seconded and passed unanimously.*

#### **Shirley Master Plan Update**

MRPC completed a draft Implementation Element and incorporated Planning Board comments into the draft Master Plan document and forwarded it to the Shirley Planning Board for public comment.

#### **Templeton Master Plan**

The Templeton Planning Board voted to adopt the Master Plan on March 28, 2017 concluding this project.

### **6.3 TRANSIT**

#### **Wachusett Commuter Rail Station and Layover Facility**

No new information.

#### **Ayer/Shirley/Devens/Fixed Bus Route**



On April 7, 2017, MRPC attended a meeting with Devens Businesses, Mass Development and Devens Enterprise Commission representatives and presented scenarios for bus routes. MRPC continues to assist MART to develop a bus route to connect Devens industries and Businesses with the MBTA commuter rail station for reverse commute for the Fitchburg/Leominster labor force and connect the residents of Ayer, Shirley and Devens with the Shopping Centers in Leominster. MART will implement the new Shuttle Service (Devens Regional Shuttle) on Monday, April 24, 2017.

#### **Ayer Parking Facility**

On March 23, 2017, MRPC staff attended the Ayer Board of Selectmen (BOS) meeting and assisted with a presentation of the Project Concept Schematic Design Options. At that meeting, the BOS voted and approved the Option 1b schematic (deck) design with a 7' clearance to be designed and constructed at the Division of Conservation and Recreation (DCR) parcel. Staff continues to assist Montachusett Area Regional Transit (MART) in working with Federal Transit Administration (FTA), Massachusetts Bay Transportation Authority (MBTA), Executive Office of Energy and Environmental Affairs (EOEEA), Division of Capital Asset Management and Maintenance (DCAMM), Division of Conservation and Recreation (DCR), Town of Ayer and the engineer to move forward with the construction of the proposed project.

#### **MART Advisory Board**

The next meeting of the MART Advisory Board will be held at 10:30 AM on Tuesday, May 30, 2017 at MART Water Street offices.

## **6.4 TRANSPORTATION**

### **Montachusett FFY 2017-2021 TIP Transit Element Amendment #4**

*B. Harris reported that at the MPO meeting on April 19, 2017, the Montachusett Metropolitan Planning Organization (MPO) voted to release a Draft Amendment #4 to the FFY 2017 Transit Element of the 2017-2021 TIP for a 21-day public review and comment period. This Amendment #4 reflects changes to the cost of two projects as a result of anticipated funding changes. The comment period began on Friday April 21st and will close on Thursday May 11th. The Montachusett Joint Transportation Committee (MJTC) will review the draft Amendment #4 as well as any comments received at its May 10th meeting.*

*P. Caron moved that the MRPC has reviewed the FFY 2017 Transportation Improvement Program (TIP) Transit Element Amendment #4 and based upon this review as well as the review of any comments received, authorizes its Chairman to endorse the FFY 2017 Transit Element TIP Amendment #4 at a MPO meeting scheduled for Wednesday May 17, 2017 at 1:00 PM at the MRPC offices. The motion was seconded and passed unanimously.*

### **Montachusett FFY 2018-2022 TIP**

*B. Harris reported that at the MPO meeting on April 19, 2017, the Montachusett Metropolitan Planning Organization (MPO) voted to release a Draft of the 2018-2022 TIP*

for a 21-day public review and comment period. The comment period began on Friday April 21st and will close on Thursday May 11th. The Montachusett Joint Transportation Committee (MJTC) will review the draft TIP as well as any comments received at its May 10th meeting. The draft TIP does have significant room for additional projects in several of the FFYs. A special TIP project meeting will be held on May 10th at 6:00 PM (before the next MJTC meeting) where communities can present projects that may be able to utilize any of the available federal funds. Notices have gone out to all municipalities inviting them to this meeting. It is the hope of the MPO that some additional projects can be identified so that no money for the region is “left on the table”.

G. Corbosiero moved that the MRPC has reviewed the FFY 2018-2022 Transportation Improvement Program (TIP) and based upon this review as well as the review of any comments received, authorizes its Chairman to endorse the FFY 2018-2022 TIP at a MPO meeting scheduled for Wednesday May 17, 2017 at 1:00 PM at the MRPC offices. The motion was seconded and passed unanimously.

#### **Montachusett Critical Urban Freight Corridors (CUFCs) and Critical Rural Freight Corridors (CRFCs) Draft Additions**

B. Harris reported that the Fixing America's Surface Transportation (FAST) Act requires the Federal Highway Administration (FHWA) Administrator to establish a National Highway Freight Network (NHFN) to strategically direct Federal resources and policies toward improved performance of the NHFN. This network is the focus of funding under the National Highway Freight Program (NHFP) and a significant funding target under the Fostering Advancements in Shipping and Transportation for the Long-term Achievement of National Efficiencies (FASTLANE) Grants Program (Nationally Significant Freight and Highway Projects Program). The NHFN consists of the following four subsystems: (1) the Primary Highway Freight System (PHFS); (2) those portions of the Interstate System not part of the PHFS; (3) Critical Rural Freight Corridors (CRFCs); and (4) Critical Urban Freight Corridors (CUFCs).

States and Metropolitan Planning Organizations (MPOs) are asked to designate and submit CRFCs and CUFCs to the FHWA Administrator and certify to the FHWA Administrator that their designated CRFCs and CUFCs meet the federal requirements. Towards that end, the Montachusett MPO has reviewed criteria and targeted miles for the Montachusett Region to be designated as part of the Critical Rural Freight Corridors (CRFCs) and Critical Urban Freight Corridors (CUFCs). The proposed CRFCs and CUFCs identified have been released for a 21-day public review and comment period that will run from Friday April 21, 2017 to the close of business on Thursday May 11, 2017. The MJTC will review the draft CUFCs and CRFCs, as well as any comments received, at its May 10th meeting.

M. Pineo moved that the MRPC has reviewed the additions to the CUFCs and CRFCs in the Montachusett Region and based upon this review, as well as a review of any comments received, authorizes its Chairman to endorse the CUFCs and CRFCs designations at a MPO meeting scheduled for Wednesday May 17, 2017 at 1:00 PM at the MRPC offices. The motion was seconded and passed unanimously.

**Unified Planning Work Program (UPWP) 2017-2018**

Staff is working on the development of the next UPWP. A draft will be prepared for the May 17th MPO for review and release for public comment. The UPWP is a budget and programming tool that outlines our work activities for the year that will cover October 1, 2017 to September 30, 2018. Our PL allocation for FY 2018 is set at \$647,248. This represents a \$25,901 increase from our FFY 2017 allocation of \$621,347.

- **Next MPO Meeting – May 17, 2017 at 1:00 PM**
- **Next MJTC Meeting – May 10, 2017 at 6:30 PM**

**8. ADJOURNMENT**

There being no further business the meeting adjourned at 8:25 p.m.

<b>Meeting Attendance</b>					
<b>Name</b>	<b>M/A</b>	<b>Representing</b>	<b>Appointment Date</b>	<b>PRESENT</b>	<b>ABSENT</b>
Johnson, Kyle	A	Ashburnham	7.2015		X
Hoyt, Roger	M	Ashburnham	7.2011	X	
Pease, Alan	M	Ashby	7.2001		X
Stacy, Wayne	A	Ashby	7.2005		X
Truehart, Duane	M	Athol	7.2016		X
Dodge, Alan	A	Athol	7.2016		X
Duffy, Phil	M	Clinton	12.2011		X
Lowitt, Peter	N/V	DREZ	7.2001		X
Caron, Paula	M	Fitchburg	7.2002	X	
Gross, Allen	M	Gardner	2.2005		X
Graves, Scott	A	Gardner	7.2015		X
Burke, Russ	M	Groton	7.2016		X
Graham, Don	M	Harvard	7.2015		X
Bratko, Thomas	M	Hubbardston	7.2016	X	
Stauder, Michael	A	Hubbardston	7.2016		X
Christopher, Thomas	M	Lancaster	7.2016		X
Piazza, Noreen	A	Lancaster	7.2016	X	

Prokowieiw, David	M	Lunenburg	7.2015		X
Allen, Nancy	A	Petersham	7.2015		X
Telepciak, John	A	Phillipston	10.201	X	
Natrowicz, Kyle	M	Royalston	7.2015		X
Hardie, John	A	Royalston	7.2007		X
Widing, Sarah	M	Shirley	7.2015		X
Pineo, Michael	M	Sterling	7.2014	X	
Kilcoyne, John	A	Sterling	7.2014		X
Terenzini, Carter	A	Templeton	9.2016		X
King, Cindy	A	Townsend	7.2016		X
Fortin, Mike	M	Westminster	7.2015		X
Corbosiero, Guy	M	Winchendon	7.2011	X	
Cyganiewicz, Austin	A	Winchendon	7.2015		X

Staff Present: Glenn Eaton, Brad Harris, Bobbi Jo Johnson, John Hume, George Kahale, Jason Stanton  
Guests Present: Mark Goldstein, MRPC Legal Counsel, Attorney John Barrett

**DOCUMENTS DISTRIBUTED AT MEETING:**

May 4, 2017 MRPC Meeting Handout  
March 23, 2017 MRPC Meeting Minutes  
Cash Schedule (3 1 17 – 4 30 17)  
2017 Bike Rack Program Documents  
MassDOT Capital Investment Plan  
Devens Regional Shuttle Service Schedule  
MMDT Highlights