

**MONTACHUSETT JOINT TRANSPORTATION COMMITTEE (MJTC) MEETING
MINUTES OF SEPTEMBER 21, 2016**

J. Wyman called the meeting to order at 7:01 p.m.

I. Introduction

Members

Phil Duffy, Clinton; Tracy Murphy, Winchendon; Ken Chenis, Lunenburg; Bill Scanlan, Harvard; Kara McGuire Minar, Harvard; Jeff Hoynoski, MassDOT District 2; Jon Wyman, Westminster; Sarah Bradbury, MassDOT District 3; Patrick Lawlor, North Central MA Chamber of Commerce; Noreen Piazza, Lancaster.

Guests

Staff

George Snow, Brian Doherty, Kaitlyn Olbrich, George Kahale

II. Public Comments

There were no public comments.

III. Approval of July 20, 2016 Minutes

It was the consensus of the MJTC to approve the July 20, 2016 MJTC minutes as printed.

IV. Harvard Town Center Study Presentation

G. Snow referred members to a handout on the study. This study was completed in June 2016 by MRPC in cooperation with the Harvard Town Center Transportation Committee (HTCTC) Highlights included pedestrian, parking, bicycle and motor vehicle improvements throughout the study area. Data collection and analysis was conducted throughout the year and meetings were regularly held between MRPC and the HTCTC. MRPC recommendations included a number of complete streets improvements.

K. Minar mentioned concerns on suggested parking improvements of Massachusetts Ave. (Rte. 111) from the study due to ownership of the road. MassDOT Policy is to not allow formal parking to State Numbered Routes. Discussion followed about the merit of formal parking along the road. The possibility of transferring Jurisdiction of the road from the State to the Town could allow Harvard to construct formal parking and sidewalks. Discussion on this process followed.

Next steps are for the Town to utilize a number of funding sources, including Chapter 90, MassDOT Complete Streets Program and MassWorks funding to complete improvements.

V. Stormwater Data Application

- Review of Mobile App

B. Doherty discussed the development of a mobile app to assist towns in collecting data required in the EPA Phase II Stormwater Permit. A meeting was held between interested parties and MRPC staff in August about the development of the app and a draft was distributed for review. MRPC will be making this app available for member communities in the upcoming month and scheduling a training session for the app. The 2016-17 UPWP will allow for continued assistance to member communities with this permit and its requirements.

VI. MPO Coordination Notice of Proposed Rulemaking (NPRM)

- Review of Comment Letters

B. Doherty referred to comment letters submitted to USDOT regarding the issuance of the NPRM. Concerns were consistent in letters from the MPO's and RTA's across the state, and MassDOT.

VII. Contract Status Reports

a. FTA/RTA

G. Kahale stated that Wachusett Station will be completed by 9/30/16 and open for commuters on 9/23/16. Full service from the station will be available on 11/7/16 with 17 trains leaving daily. Discussion followed regarding the sidewalk and Wachusett Station projects and their status. Money was located to construct a sidewalk connecting the station to Route 31. \$296,000 in CMAQ money will be utilized to complete the sidewalk.

MART has hired a consultant, Weston and Sampson, to work on the Ayer Train Station. An Eminent Domain taking was completed in June for \$595,000. Design will begin as soon as this week.

G. Kahale mentioned the altering of the MAX bus service and the cancellation of stops in Clinton and Lancaster starting in October.

b. MassDOT 3C

B. Doherty mentioned two projects in the region which were selected for re-distribution of funds. The two resurfacing projects, Route 68 in Templeton and Route 140 in Winchendon were originally scheduled on the 2016 TIP but will now free up approximately \$2.5 Million to be used for other projects in the region. MRPC and MassDOT will discuss possible project in the coming months.

VIII. Administrative Matters

B. Doherty discussed whether there is a need to hold an October meeting. The group agreed to tentatively skip the October meeting. If there is a need to hold an October meeting MRPC will contact members.

The next meeting of the MPO will be on October 19, 2016 at 1:00 p.m. here at the MRPC Offices.
The next meeting of the MJTC will be on November 16, 2016 at 7:00 p.m. at the MRPC Offices.

IX. Adjournment

There being no further business the meeting adjourned at 8:30 p.m.

DOCUMENTS/EXHIBITS AVAILABLE AT MEETING:

September 21, 2016 Agenda
July 20, 2016 MJTC Minutes
Harvard Town Center Transportation Study Presentation
FFY 2016 Redistribution Funded Projects
Stormwater App Overview
Docket No. FHWA-2016-0016 (NPRM) Comment Letters
MAX Bus Release on services