



**MONTACHUSETT REGIONAL PLANNING COMMISSION (MRPC)  
THURSDAY, OCTOBER 7, 2021  
7:00 PM**

**This meeting will be held both in-person and online.**

- Online Attendance
  - All potential attendees (Commissioners, MRPC employees and guests) are asked to register prior to the starting time of the meeting (7:00 p.m.) to ensure that all meeting technology will be working properly before the meeting begins.
  - [Click here to register for the meeting](#)
- In-Person Attendance
  - If you are planning on attending the meeting in person, please email or call Glenn Eaton at [geaton@mrpc.org](mailto:geaton@mrpc.org) or 978-345-7376, X310.
  - To protect the health and safety of employees and visitors to the MRPC, this agency follows COVID-19 safety protocols as issued by both the Massachusetts Department of Public Health (DPH) and US Centers for Disease Control (CDC).

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Virtual attendee registration information follows:

1. In accordance with the Open Meeting Law, potential meeting participants are able to register throughout the duration of a posted public meeting.
2. Registration information will include potential meeting members' name, affiliation, and email address.
3. All persons registering for meeting access will be admitted to the meeting.
4. Registrants will be issued online meeting information via email.

MRPC utilizes GoToMeeting and Zoom for its online meetings. MRPC staff will not be able to provide technical assistance concerning these online meeting platforms. Meeting registrants are urged to download the relevant tele videoconferencing app (GoToMeeting and Zoom) well in advance of any and all MRPC meetings and to obtain help from the online app websites, provided here for your convenience.

GoToMeeting <https://www.goto.com/meeting/join> and Zoom <https://zoom.us/>

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# AGENDA

- 7:00 PM**      **1.      Open Meeting, Introductions and Announcements**
- 7:05 PM**      **2.      Approval of September 9, 2021, MRPC Minutes – Approvals of Commissioners Requested**
- 7:10 PM**      **3.      Cash Schedule – September 2021 – Approvals of Commissioners Requested**
- 7:20 PM**      **4.      Administrative Matters**

**Information concerning pending status of retirement legislation and strategic planning will return to the monthly meeting agenda when these matters move forward.**

- 4.1      Update: COVID-19 Office Space Management and Safety – Information
- 4.2      Previously Approved Salary Increase for Karen Chapman, Planning and Development Director — Change in Implementation Date Proposed - Approval of Commissioners Requested
- 4.3      Update: FY19 Community Development Block Grant, COVID Response Award of \$296,100 to Shirley (Lead community), Lunenburg, Royalston, Townsend, and Westminster – Information
- 4.4      Montachusett Enterprise Center, Inc. (MEC) – Information
- 4.5      Administrative Matters
  - 4.5.1    Housekeeping Editions to the MRPC Personnel Policies and Employee Procedures Handbook – Action of the Commissioners Requested
  - 4.5.2    Flexible Work Locations and Scheduling Policy – Information
  - 4.5.3    American Rescue Plan Act (ARPA) – A New Federal Funding Program for Cities, Towns, Counties, and States
- 4.6      Other Administrative Matters

- 7:50 PM**      **5.      Status Reports**
  - 5.1      Geographic Information Systems (GIS)
  - 5.2      Planning and Development
  - 5.3      Transit
  - 5.4      Transportation

**8:05 PM          6.          New Business**

This time is being reserved for topics that the chair did not reasonably anticipate would be discussed.

**8:15 PM          7.          Adjournment**

*This meeting will be recorded by GoToMeeting app and will be made available for viewing on <https://www.youtube.com/user/MontachusettRegion/videos> .*

*This notice is subject to change with reasonable notice provided to all.*