



**MONTACHUSETT REGIONAL PLANNING COMMISSION (MRPC)**

**REMOTE MEETING**

**THURSDAY, OCTOBER 5, 2023, 7:00 PM**

**Meeting Registration Link:**

[October 5, 2023 MRPC Meeting Registration Link](#)

**QR Code:**



**MRPC Meeting Material:**

[October 5, 2023 Meeting Materials](#)

**AGENDA**

- |                |  |
|----------------|--|
| <b>7:00 PM</b> | <b>1. Open Meeting, Introductions and Announcements</b>                          |
| <b>7:05 PM</b> | <b>2. MRPC Minutes – September 7, 2023 – Approval of Commissioners Requested</b> |
| <b>7:10 PM</b> | <b>3. Cash Schedule – September 2023 – Acceptance of Commissioners Requested</b> |

*Cash schedule follows on next page*

<b>MONTACHUSETT REGIONAL PLANNING COMMISSION (MRPC)</b>		
<b>CASH SCHEDULE</b>		
<b>9/1/2023-9/30/2023</b>		
<b>Meeting Date: 10/5/2023</b>		
<b>FY24</b>		
<b>OPENING BALANCES AUGUST 31, 2023</b>		
CHECKING - ENTERPRISE BANK BALANCE	\$93,743.38	
OUTSTANDING CHECKS AS OF 8/31/2023	(\$3,900.00)	
MRPC DEBIT CARD ACCOUNT	\$1,375.54	
MASS. MUNICIPAL DEPOSITORY TRUST	\$234,824.13	
MASS. MUNICIPAL DEPOSITORY TRUST OTHER POST EMPLOYMENT BENEFITS	\$75,110.34	
ENVIRONMENTAL PROTECTION AGENCY PROGRAM INCOME ACCOUNT - ENTERPRISE	\$298,512.41	
MONTACHUSETT ENTERPRISE CENTER, INC.	\$21,462.08	
	<b>TOTAL OPENING BALANCES</b>	<b>\$721,127.88</b>
<b>CASH RECEIPTS</b>		
DRAWDOWN # 5 ECONOMIC DEVELOPMENT ADMINISTRATION YEAR 2 OF 3	\$17,500.00	
TRAVELERS - WORKERS COMP. REFUND	\$1,613.00	
HUBBARDSTON GREEN COMMUNITIES INVOICE # 3	\$1,265.69	
DRAWDOWN # 6 ECONOMIC DEVELOPMENT ADMINISTRATION YEAR 2 OF 3	\$17,500.00	
WESTMINSTER - GEOGRAPHIC INFORMATION SYSTEMS 223-082823	\$77.18	
ENVIRONMENTAL PROTECTION AGENCY REVOLVING LOAN FUND AUGUST PAYMENT	\$3,199.15	
MASSACHUSETTS DEPARTMENT OF TRANSPORTATION JULY # 10	\$67,089.44	
<b>TRANSFERS</b>		
TRANSFER TO MASS. MUNICIPAL DEPOSITORY TRUST OTHER POST EMPLOYMENT BENEFITS	\$3,000.00	
TRANSFER TO DEBIT	\$1,600.00	
INTEREST SEPTEMBER 2023 (all accounts)	\$1,503.79	
<b>TOTAL RECEIPTS</b>	<b>TOTAL RECEIPTS</b>	<b>\$114,348.25</b>
<b>TOTAL CASH ON HAND BEFORE THIS WARRANT</b>		<b>\$835,476.13</b>
<b>LESS: AMOUNT OF THIS WARRANT (ALL CASH DISBURSEMENTS)</b>		<b>\$149,759.74</b>
<b>BALANCE AFTER THIS WARRANT</b>		<b>\$685,716.39</b>
<b>ON DEPOSIT SEPTEMBER 30, 2023</b>		
CHECKING - ENTERPRISE BANK BALANCE	\$80,713.61	
OUTSTANDING CHECKS AS OF 9/30/2023	(\$33,527.97)	
MRPC DEBIT CARD ACCOUNT	\$919.37	
MASS. MUNICIPAL DEPOSITORY TRUST	\$235,899.28	
MASS. MUNICIPAL DEPOSITORY TRUST OTHER POST EMPLOYMENT BENEFITS	\$78,455.13	
ENVIRONMENTAL PROTECTION AGENCY PROGRAM INCOME ACCOUNT - ENTERPRISE	\$301,794.72	
MONTACHUSETT ENTERPRISE CENTER, INC.	\$21,462.25	
	<b>TOTAL ON DEPOSIT</b>	<b>\$685,716.39</b>

- 7:15 PM**      **4.      Guest Announcements and Questions**
- 7:16 PM**      **5.      Guest Speaker Shaun Suhoski, Member, Rural Policy Advisory Commission (RPAC)**  
**Update**
- 7:45 PM**      **6.      Administrative Matters**
- 6.1      Artificial Intelligence (AI) Use Policy**
- An AI use policy is in development. Recently, the Executive Director issued a memo to all employees banning the use of AI for the preparation of reports and related duties until such a policy is written and adopted by the Commissioners for approval in the near future.
- 6.2      Conference Reports**
- 6.2.1      Brownfields Conference held in Detroit, MI**
- See accompanying report by Ryan Doherty, Regional Planner
- 6.2.2      Economic Development Marketing, International Economic Developers Association (IEDC)**
- See accompanying report by Glenn Eaton, Executive Director
- 6.3      Other Administrative Matters**
- 8:45 PM**      **7.      Department Updates**
- Mr. Eaton:**
- MRPC is moving toward an online mapping tool for department updates. This information will be rolled out as early as October and will replacing the quarterly Contract Statis Report. Commissioners are welcome at any time to contact staff to obtain contract updates.
- Mr. Stanton:**
- Explanation of new map-based reporting format in Montachusett Region Mapper (**MRMapper**).

**7.1 Geographic Information Systems (GIS)**

**7.2 Planning & Development**

**7.3 Transit & Transportation**

**8:50 PM 8. New Business**

This time is reserved for topics that the chair did not reasonably anticipate would be discussed.

**8:55 PM 9. Adjournment - The date of the next MRPC meeting – November 9, 2023, 7:00 p.m.**  
*This meeting will be recorded by the GoToMeeting app and will be made available for viewing at <https://www.youtube.com/user/MontachusettRegion/videos>.*

*This notice is subject to change with reasonable notice provided to all.*