



## **MONTACHUSETT REGIONAL PLANNING COMMISSION (MRPC)**

**THURSDAY, MAY 4, 2023**

**7:00 PM**

**REMOTE MEETING**

### **AGENDA**

- 7:00 PM**      **1.      Open Meeting, Introductions and Announcements**
- 7:05 PM**      **2.      MRPC Minutes – April 6, 2023 – Approval of Commissioners Requested**
- 7:10 PM**      **3.      Cash Schedule – April 2023 – Acceptance of Commissioners Requested**
- 7:15 PM**      **4.      Guest Announcements and Questions**
- 7:20 PM**      **5.      Administrative Matters**

**5.1      Hiring of Multiple Part – and/or Full-Time Planners for the Planning and Development and Transportation Departments – Information Only**

No update at this time. The next report will be in July.

**5.2      MRPC and MEC, Inc. Records Preservation: Digitization of Documents – Information Only**

No update at this time. The next report will be in July.

**5.3      Nashoba Valley Chamber of Commerce Executive Roundtable Program - Information Only**

No update at this time. The next report will be in July.

**5.4      Election of Officers – Information Only**

*“May of Each Year: Other Candidates May Be Considered - The Nominating Committee shall present a slate of proposed members of the Executive Committee. Other delegates may be added to this slate as candidates for the various Commission offices and at-large positions by nominations from the floor of the May meeting of the Planning Commission.” (Source, MRPC Bylaws, Article 2, Section 1.)*

*Vote on the slate of officers to be presented and acted upon in June.*

## **5.5 Annual Appointments**

As a reminder, in mid-May, appointment forms will be sent out to our communities as well as for appointments to the Montachusett Joint Transportation Committee (MJTC). Please contact Glenn at [geaton@mrpc.org](mailto:geaton@mrpc.org), Brad at [bharris@mrpc.org](mailto:bharris@mrpc.org), or Holly at [hford@mrpc.org](mailto:hford@mrpc.org) if you have any questions.

Please be advised that delegates to the MRPC must be from local planning boards. The relevant section of the MRPC Bylaws can be found below.

### ***“Voting Members.***

- i. The Planning Commission of the Montachusett Regional Planning District shall consist of one member of the planning board of each city and town which is a member of the Commission, one alternate-member and Devens shall be allowed to have a non-voting representative, as follows:*
- ii. Members from Municipalities. Each planning board of each city and town, which is a member of the Commission, who shall be elected by his/her planning board may elect a member to represent the respective community. His/her election shall be certified annually to the Commission by his/her planning board,*
- iii. Alternate-Members from Municipalities. There may be a designee, who may or may not be a planning board member, appointed annually by the Mayor in a city, confirmed by the Council, or by the Selectmen in a town, who may attend meetings of the Commission and who shall assume the rights and duties of the planning board member in his/her absence.*
- iv. The Devens Enterprise Commission shall annually appoint to the MRPC a non-voting, ex-officio member, subject to an annual affirmative vote of the majority of the Commission.”* (Source, MRPC Bylaws, Article 1, Section 3.)

## **5.6 FY24 Budget Review – Information Only**

**7:30 PM**

### **6. Department Updates- Contract Status Report Review**

#### **6.1 Geographic Information Systems (GIS)**

#### **6.2 Planning & Development**

#### **6.3 Transit & Transportation**

**8:00 PM**

### **7. New Business**

This time is reserved for topics that the chair did not reasonably anticipate would be discussed.

8:15 PM

**8. Adjournment**

*This meeting will be recorded by the GoToMeeting app and will be made available for viewing at <https://www.youtube.com/user/MontachusettRegion/videos>.*

*This notice is subject to change with reasonable notice provided to all.*

**Meeting Registration Link:** [May 4, 2023 MRPC Meeting Registration](#)

**QR Code:**



**MRPC Meeting Material:** [May 4, 2023 MRPC Meeting Material](#)