



**MONTACHUSETT REGIONAL PLANNING COMMISSION (MRPC)  
THURSDAY, AUGUST 5, 2021  
7:00 PM**

**This meeting will be held both in-person and online.**

- Online Attendance
  - All, potential attendees (Commissioners and guests) are asked to register prior to the starting time of the meeting (7:00 p.m.) to ensure that all meeting technology will be working properly before the meeting begins.
  - All MRPC employees attending the meeting must register prior to the meeting.
  - Please contact Holly Ford, Administrative Manager at [hford@mrpc.org](mailto:hford@mrpc.org) as soon as possible in order to register for this meeting. See registration instructions, below.
- In-Person Attendance
  - Prior registration is not necessary for meeting participants that will attend in person at MRPC’s office located at 464 Abbott Avenue, Leominster, MA 01453 where a sign-in sheet will be provided.
  - In order to protect the health and safety of employees and visitors to the MRPC, this agency follows COVID-19 safety protocols as issued by both the Massachusetts Department of Public Health (DPH) and US Centers for Disease Control (CDC).

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**REGISTERING FOR PUBLIC MEETINGS OF THE MRPC**

Please be advised that all, potential meeting attendees and staff must register in advance of MRPC public meetings in order to receive an online meeting link.

This applies to MRPC meetings held online and “hybrid” (meetings held online and in-person).

Meeting attendees are urged to register prior to a posted starting meeting time but may also register to attend a meeting throughout the duration of public meeting in accordance with the Open Meeting Law as revised and enacted on June 16, 2021.

The above applies to the MRPC meetings which include, but may not be limited to, the following:

- Meetings of the Commissioners of the Montachusett Regional Planning Commission
- Montachusett Metropolitan Planning Organization (MMPO)
- Montachusett Joint Transportation Committee (MJTC)
- Montachusett Economic Development District and Montachusett Region Comprehensive Economic Development Strategy Committee (MEDD/MRCEDS); and,
- Any and all other committee and subcommittee meetings of the MRPC and its public body affiliates.

Virtual attendee registration information follows:

1. In accordance with the Open Meeting Law, potential meeting participants are able to register throughout the duration of a posted public meeting.
2. Registration information will include potential meeting members' name, affiliation, and email address.
3. All persons registering for meeting access will be admitted to the meeting.
4. Registrants will be issued online meeting information via email.

MRPC utilizes GoToMeeting and Zoom for its online meetings. MRPC staff will not be able to provide technical assistance concerning these online meeting platforms. Meeting registrants are urged to download the relevant tele videoconferencing app (GoToMeeting and Zoom) well in advance of any and all MRPC meetings and to obtain help from the online app websites, provided here for your convenience.

GoToMeeting <https://www.goto.com/meeting/join> and Zoom <https://zoom.us/>

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# AGENDA

- 7:00 PM**      **1.      Open Meeting, Introductions and Announcements**
- 7:05 PM**      **2.      Approval of July 15, 2021, MRPC Minutes – Approvals of Commissioners Requested**
- 7:10 PM**      **3.      Cash Schedule – July 2021 – Approvals of Commissioners Requested**
- 7:20 PM**      **4.      Administrative Matters**
- 4.1      Update: COVID-19 Office Space Management and Safety – Information
- 4.2      Update: H. 48: An Act Relative to Non-commonwealth Entities within the State Employees’ Retirement System – Information
- 4.3      Update: FY19 Community Development Block Grant, COVID Response Award of \$296,100 to Shirley (lead community), Lunenburg, Royalston, Townsend, and Westminster – Information
- 4.4      Update: Strategic Planning for the Montachusett Regional Planning Commission (MRPC) and its Affiliate the Montachusett Enterprise Center, Inc. (MEC) – Information
- 4.5      Montachusett Enterprise Center, Inc. (MEC) - Information
- 4.6      Other Administrative Matters
- 4.6.1    Housekeeping Editions to the MRPC Personnel Policies and Employee Procedures Handbook – Information August 5, 2021 and Action of the Commissioners will be Requested on September 2, 2021
- 7:50 PM**      **5.      Status Reports**
- 5.1      Geographic Information Systems (GIS)
- 5.2      Planning and Development
- 5.3      Transit
- 5.4      Transportation
- 8:05 PM**      **6.      New Business**
- This time is being reserved for topics that the chair did not reasonably anticipate would be discussed.
- 8:15 PM**      **7.      Adjournment**

*This meeting will be recorded by GoToMeeting app and will be made available for viewing on <https://www.youtube.com/user/MontachusettRegion/videos> .*

*This notice is subject to change with reasonable notice provided to all.*