

**MONTACHUSETT REGIONAL PLANNING COMMISSION (MRPC)
1427R Water Street, Fitchburg, MA 01420**

TUESDAY, OCTOBER 25, 2016

7:00 PM

A light supper will be provided; available at 6:45 PM

AGENDA

- 7:00 PM 1. OPEN MEETING AND INTRODUCTIONS**

- 7:02 PM 2. APPROVAL OF SEPTEMBER 27, 2016 MRPC MEETING MINUTES**

- 7:05 PM 3. TREASURER'S REPORT**
 - 3.1 Approval of Cash Schedule**
 - 3.2 Discussion: Payment Processing Procedures and Execution of Checks**

- 7:30 PM 4. ADMINISTRATIVE MATTERS**
 - 4.1 Salary Scale Revision
 Action Proposed**
 - 4.2 Salary Increase for Transportation Director
 Action Proposed**
 - 4.3 Office Space Lease**

- 7:45 PM 5. STATUS REPORTS**
 - 5.1 Geographic Information Systems (GIS)**
 - 5.2 Planning and Development**
 - 5.3 Transit**
 - 5.4 Transportation**

- 8:00 PM 6. ADJOURNMENT**

All Commissioners are requested to attend this meeting. Should a quorum of Commissioners not be available for a full Commission meeting, then the MRPC Executive Committee may meet on behalf of the Planning Commission at 7:00 p.m., October 25, 2016. This meeting will be recorded by a Digital Voice Recording device.