



**MINUTES OF THE MEETING OF  
THE MONTACHUSETT REGIONAL PLANNING COMMISSION (MRPC)  
464 ABBOTT AVENUE, LEOMINSTER, MA  
THURSDAY, MARCH 1, 2018  
7:00 PM**

**1. OPEN MEETING, INTRODUCTIONS AND ANNOUNCEMENTS**

J. Telepciak called the meeting to order at 7:00 p.m. All present introduced themselves.

**2. APPROVAL OF FEBRUARY 1, 2018 MRPC MEETING MINUTES**

G. Corbosiero move that the Montachusett Regional Planning Commission approved the February 1, 2018 minutes as printed. The motion was seconded and passed unanimously.

**3. TREASURER'S REPORT**

**3.1 Approval of Cash Schedule**

A. Pease read the February 1, 2018 to February 28, 2018 cash schedule. Balance after last warrant \$140,652.56; Total receipts this month \$135,912.69; Total cash on hand before this warrant \$276,565.25; Less: amount of this warrant \$118,325.23: Balance after this warrant \$158,240.02.

G. Corbosiero moved to accept the February 1, 2018 to February 28, 2018 cash schedule as read subject to audit and to be placed on file. The motion was seconded and passed unanimously.

**4. NOMINATIONS TO THE NOMINATING COMMITTEE**

In accordance with MRPC bylaws, in **March** of each year the Chairman will call for nominations to the Nominating Committee. At the **April** meeting the nominating Committee will be elected by the full commission.

Duties of the Nominating Committee - The Nominating Committee shall review the qualifications and availability of Regional Planning Commission delegates and shall recommend at the regular May meeting a slate of officers to serve on the Executive Committee for the coming year.

Guy Corbosiero, Roger Hoyt and John Telepciak volunteered to serve on the Nominating Committee.

**5. PRESENTATION - ROADWAY SAFETY IMPROVEMENT PROJECT BY GEORGE SNOW, PRINCIPAL PLANNER – TRANSPORTATION DEPARTMENT**

G. Snow presented a PowerPoint on MRPC's Road Safety Improvement Project 2012 – 2014.

Question and Answer session took place.

## 6. ADMINISTRATIVE MATTERS

### 6.1 Federal Administration's Proposed Infrastructure Plan, Gas Tax, Highway Trust Fund

G. Eaton stated that he completed a review of the Infrastructure Proposal published by the White House a few weeks ago. The most discussed in the national media is about the proposed funding plan which would require the states to match 20% in Federal Highway Transportation Funds with 80% in state resources. Presently, the Federal Government has been providing 80% of the dollars for road and bridge projects while the states provide the remaining 20%.

This Federal proposal is broad-based and touches many aspects of the transportation system, and beyond. The Plan proposes to (among many other things):

- Allow states to toll interstate highways
- Allow more private sector real estate development-driven transit development projects
- "Create a superfund revolving loan program"
- "Protect clean water with greater efficiency"
- "Reduce inefficiencies in preserving publicly-owned land and historic properties"
- Delegate Federal Highway Administration-required Right of Way acquisitions to states, address judicial reform by "... reform(ing) judicial review standards for environmental reviews to avoid protracted litigation"
- Credential or certify workers by expanding the Pell Grant program, reform career and technical education and empower workers by allowing non-state-licensed persons to work out-of-state

There is no set of criteria for approving certain transportation improvements programs. According to Federal Department of Transportation (DOT) officials who spoke at the National Association of Regional Council (NARC) meeting held in February, they said that, "They'll know a good project when they see one."

- It appears that based upon this casual approach to reviewing certain transportation initiatives, projects will be awarded.

\$1 trillion in new spending is proposed over the next decade. Transportation and real estate improvements projects, "will be funded through a combination of new Federal funding, incentivized non-Federal funding, and newly prioritized and expedited projects."

- The proposed Federal FY 2018 budget includes \$200 billion in outlays related to the infrastructure initiative.
- No funding source was identified to raise the \$200 billion.
- No programs were identified as being reduced or eliminated to fund this dollar amount.

The Plan says that the Air Traffic Control system will be improved by the creation of a non-governmental "Corporatization" of managing air traffic in our skies. There is no funding mechanism identified to pay for this new entity.

The Veterans Agency will be given the authority to lease-out underutilized real estate to generate revenue.

The Plan includes an expansion of the Transportation Infrastructure Finance and Innovation Act (TIFIA) Program. TIFIA helps finance surface transportation projects through direct loans, loan guarantees, and lines of credit. One dollar of TIFIA subsidy leverages roughly \$40 in project value. However, if there is no

real estate development related to adjacent transportation infrastructure that needs to be improved, then this potential source of revenue will not be available for much of the Nation's needs.

## **6.2 Electric and Autonomous Vehicles; Their Impact on Roads and the Highway Trust Fund**

G. Eaton explained that there are 20 to 25 models on the road now. In about ten years it is predicted there will be 65 models. As the number of Electric Vehicles increase the purchase of gas vehicles will decrease. The gas tax revenue will decline and the Highway Safety Funds will diminish. These monies fund road and bridge improvements.

## **6.3 2020 Census**

G. Eaton stated the 2020 census was discussed at the MARPA meeting. Takeaways include: Changing of census definitions (i.e. residence); possible redistricting.

## **6.5 Department of Conservation and Recreation – Acquisition of an interest in 83 acres of land – Petersham**

G. Eaton indicated that the MA Department of Conservation and Recreation has under consideration the acquisition of an interest in approximately 83 acres of land in the Town of Petersham. The property is forested land under a management plan and was recently subject to a timer sale over the entire tract. The proposed use of the property will be land managed for protection of open space including water supply protection and limited public access for passive outdoor recreational purposes. The property abuts DCR property to the south and is located at 27 New Athol Road in Petersham.

The Petersham Board of Selectmen voted unanimously at its February 27, 2018 meeting to waive the 120-day notice period.

G. Corbosiero moved that the Montachusett Regional Planning Commission authorizes its Executive Director to endorse a waiver agreeing to waive the 120-day notice period and approve the acquisition in less than 120 days. The motion was seconded and passed unanimously.

## **7. STATUS REPORTS**

### **7.1 GEOGRAPHIC INFORMATION SYSTEMS (GIS)**

#### **MRMapper & MOBILE APPS (GENERAL)**

MRPC is in the beginning stages of updating the public *MRMapper* WebApps to the most current version (2.7) of the software.

#### **COMMUNITY DEVELOPMENT**

The GIS Department is currently working on processing data and creating maps for the impending CDBG applications. This work will be completed by the end of the month.

#### **COMMUNITY-RELATED**

Fitchburg Parcel Enhancements – No new information.

Shirley Cemetery Mapping – We are in the beginning stage of a long-term cemetery mapping project for the Town of Shirley. We will be mapping the Center and Village cemeteries and

creating a MRMapper application that the Town can use to populate their cemetery records in. The end result will be internal and public applications for the two cemeteries.

Lancaster Zoning Overlay Update – This project is complete.

Clinton Street Map – No new information.

Shirley Street Map – No new information.

#### **COMPREHENSIVE PLANNING**

Community Health Needs Assessment - We are currently creating the maps which will be used in the final report. The purpose of this project is to improve health services in our region. We will continue to work on this project as needed by the planners. This project will be ongoing into Spring.

#### **TRANSPORTATION-RELATED**

Shirley Village Railroad Crossing– No new information.

Roadway Safety Improvement Project Selection Report – This project is complete. We will work to update the data on MRMapper in early March.

Trail Guide Update – No new information.

#### **MISCELLANEOUS**

Light Detection and Ranging (LiDAR) Data processing – No new information.

## **7.2 PLANNING AND DEVELOPMENT**

### ***Comprehensive Planning Division***

#### **FEDERAL ECONOMIC DEVELOPMENT ADMINISTRATION (EDA)**

As part of this contract, MRPC provides assistance to communities seeking grant funds to improve economic vitality. MRPC is working to assist the communities of Lancaster, Shirley, Townsend, and Winchendon to put together Community Development Block Grant applications. Applications are due March 2, 2018.

MRPC submitted an application to EDA totaling \$280,898 on February 8, 2018 for an Industrial Inventory and Analysis. MRPC staff then met at MRPC offices with Congressman McGovern and EDA staff member Debra Beavin on February 13<sup>th</sup> to discuss the application.

#### **7.2.1 Cash Match for EDA Planning Assistance Grant - \$17,500 - Action Required**

G. Eaton stated that on February 8, 2018 he received an email from the federal Economic Development Administration (EDA) to submit its EDA Capacity Building grant proposal to the EDA-Philadelphia Office. The Application is due no later than March 9, 2018 and a \$17,500 cash match is required.

G. Corbosiero moved then amended the following resolution changing the date in the last paragraph from 2019 to 2018. Montachusett Regional Planning Commission will authorize up to \$17,500 in cash to match a \$70,000 Economic Development Administration Planning Assistance grant for the period beginning April 1, 2018 and ending March 31, 2019, enabling the MRPC to provide economic development and administrative support to:

1. Communities in the Montachusett Region
2. Montachusett Regional Planning Commission (MRPC)
3. Montachusett Region Comprehensive Economic Development Strategy (MRCEDS) Committee
4. Montachusett Region Brownfields Reuse Initiative (MRBRI) Steering Committee
5. Montachusett Enterprise Center, Inc. (MEC)
6. Montachusett Economic Development District (MEDD) Board of Directors

The purpose of this grant is to enable the MRPC to implement regional economic development strategies, provide economic development technical assistance to municipalities and implement the Montachusett Region Comprehensive Economic Development Strategy (CEDS). An in-kind match in the amount of at least \$52,500 will also be gained through District Local Technical Assistance Projects that involve economic development that have been approved at the January 2018 and March 2019-2018 Commission Meeting. The motion and amendment were seconded and passed unanimously.

#### **FEDERAL ENVIRONMENTAL PROTECTION AGENCY (EPA), MONTACHUSETT REGION BROWNFIELDS ASSESSMENT PROGRAM**

A minimal amount of funds for environmental site assessments (ESA) may remain available. Please contact MRPC staff person John Hume ([jhume@mrpc.org](mailto:jhume@mrpc.org)) for information. A Montachusett Brownfields Group meeting will be held at MRPC offices February 28<sup>th</sup> at 1 p.m.

#### **DISTRICT LOCAL TECHNICAL ASSISTANCE (DLTA)**

MRPC now has a fully executed contract with the Commonwealth. MRPC issued a second Request for Service Delivery (RSD) January 19, 2018 that was emailed/snail mailed to Mayors/Boards of Selectmen and Planning Boards with a proposal due date of February 27, 2018 by 3:00 p.m. for the second round.

#### **7.2.2 Round 2 – District Local Technical Assistance Awards – Action Required**

G. Eaton explained that on or before February 27, 2018, a total of five (5) proposals were received for use of District Local Technical Assistance (DLTA) resources to provide a variety of services. The proposals are as follows:

1. **Ashby:** Housing Production Plan.
2. **Lunenburg:** Promotional Tourism Brochure and Implementation Plan for the “Formation of a Business/Town Partnership” drafted in the 2017 DLTA round.
3. **Lunenburg:** Permitting Guidebook.
4. **Fitchburg:** Investigating/researching parking adjustments that can be made to support Smart Growth in the City’s denser neighborhoods.
5. **Fitchburg:** Best practices review with recommendations for off-site student housing policy/procedures in University neighborhoods.

Proposals will be forwarded to the state's Department of Housing and Community Development (DHCD) for comments/suggestions/approval.

M. Pineo moved that the Montachusett Regional Planning Commission (MRPC) recommends that #1 through #5 of the above-named proposals and project requests for District Local Technical Assistance (DLTA), if eligible, be **conditionally** awarded based upon further communication/clarification with the applying communities and **approval from the Massachusetts Department of Housing and Community Development (DHCD)**. All activities in some applications may not be awardable under the DLTA program: MRPC staff reserves the right to negotiate an awardable detailed scope of services and the amount of staff hours spent per project to ensure an equitable distribution of DLTA services per community.

The award of services from the MRPC is subject to funding available to the MRPC from the Commonwealth of Massachusetts during the program year (2018).

Those requests conditionally awarded (#1 through #5) are subject to the conditions listed below.

1. The services to be delivered to the communities will be completed commencing no earlier than a fully executed Memorandum of Understanding (MOU) between the subject (lead) community and the MRPC.
2. Services will be delivered to the subject community(ies) during the implementation of the District Local Technical Assistance (DLTA) program year (2018).
3. The award of services from the MRPC is subject to the:
  1. Funding available to the MRPC during the program year (2018);
  2. Successful negotiation of a detailed scope of services, schedule for the completion of the tasks identified in the scope of services, and budget utilizing DLTA and other funds, if available and eligible for the aforementioned project;
  3. Execution of a Memorandum of Understanding (MOU) between the MRPC and the community(ies); and,
  4. The MRPC's receipt of a letter from the Chief Elected Official (CEO) of all of the affected communities indicating agreement to this proposal and willingness to participate in this analysis. (Communities may agree to participate in this analysis after the full execution of the MOU between the subject (lead) community and the MRPC but must agree to participate in order to receive the results of the report.)
  5. Where and when possible the MRPC will deliver the tasks related to "analysis, preparation and presentation ... report(s) ..." as indicated above. The MRPC and the community requesting services will "outsource" consulting services only when absolutely deemed to be necessary by both the lead community and the MRPC.
4. This is an award of services from the MRPC to the applicable community(ies). This is not a cash award.
5. If at any time DHCD determines that the project is ineligible, the award of services will be null and void.
6. The municipality and all municipal departments shall provide MRPC with cooperation/access/assistance to public data applicable to the DLTA project including the

provision of such materials. Related costs associated with this (data collection, photocopying, etc.) will be at the expense of the municipality(s).

The motion was seconded and passed unanimously.

#### **HEYWOOD HEALTHCARE ECONOMIC IMPACT REPORT**

MRPC continues to work on an Economic Impact of Healthcare Report based upon Heywood Healthcare's contribution to its Service Area. Economic census information has been gathered and analyzed. The Service Area includes the following communities: Ashburnham, Athol, Erving, Gardner, Hubbardston, New Salem, Orange, Petersham, Phillipston, Royalston, Warwick, Wendell, Westminster, and Winchendon.

#### **COMMUNITY HEALTH ASSESSMENT OF NORTH CENTRAL MASSACHUSETTS**

MRPC continues to work on the update of a Community Health Assessment of North Central Massachusetts. The report will consist of a broad scope of data from multiple sources including but not limited to primary and secondary data sources, input from stakeholder interviews, community member focus groups, and survey(s) in order to provide a status of health in the service area.

#### **CHEMICAL SAFETY AND CLIMATE CHANGE PREPAREDNESS TRAINING**

MRPC staff is working on a grant from the Massachusetts [Office of Technical Assistance and Technology](#) (OTA) and the US Environmental Protection Agency (EPA) to sponsor workshops designed to educate city officials, community leaders, Fire Departments, Departments of Public Works, Local Emergency Planning Committees (LEPCs) and businesses about the toxic chemicals stored, used and transported through their communities. The goal is to make our region's communities more capable of addressing climate change-related disasters by providing critical information and thoughtful preparation needed for targeted planning and reducing the use of toxics in the communities.

MRPC developed and distributed a survey to businesses who are chemical users in the Montachusett Region and is sponsoring a training workshop at North Central Career Center at 100 Erdman Way in Leominster on Tuesday, March 13<sup>th</sup> from 9:00am – 12:00pm for businesses. All of the trainers have been secured and there are 21 persons registered to attend so far. Fire Chiefs/Departments and Emergency Management Directors have been requested to contact any businesses needing assistance from OTA in toxic use reduction and to assist in distributing the survey to businesses in their communities.

#### **MASSACHUSETTS DEPARTMENT OF ENERGY RESOURCES (DOER)**

MRPC was awarded grant funds from the Massachusetts Department of Energy Resources (DOER) to assist the Town of Hubbardston, Royalston, and Templeton to become Green Communities and to assist with administration of existing Green Communities for Fitchburg, Lunenburg, and Westminster. Since the last update, MRPC is working with town officials in the Town of Templeton to assist with their decision-making whether to pursue Green Community designation in Fall 2018, are meeting with Hubbardston town officials on February 28<sup>th</sup> to assess their interest in becoming a designated Green Community in Fall 2018, and finalizing the Competitive Grant application for Lunenburg. Projects that have been postponed until 2019 are the Westminster

and Fitchburg Competitive Grant applications. Attended DOER sponsored meeting to discuss all aspects of the META Grants.

#### **ROYALSTON WHITNEY HALL REUSE STUDY**

MRPC is in discussion with the Town and the Architect on next steps in presenting the engineering findings to the Town.

#### **DISTRESSED PROPERTY Identification AND REVITALIZATION PROGRAM (DPIR)**

This project is complete. Final report was submitted to the Attorney General's office on January 15.

### *Community Development Division*

#### **WINCHENDON ASHBY FY2016 CDBG HOUSING REHAB PROGRAM**

The grant extension request was approved by the Massachusetts Department of Housing and Community Development (DHCD) on November 16, 2017. As of the date of this report, six projects in Winchendon have been completed. Six projects are ongoing. Three of these projects involve new septic system installations. Two of these projects are moving forward despite the cold weather. The third septic has its design completed and is now submitted for local approvals by the Board of Health and Conservation Commission.

#### **WINCHENDON FY17 CDBG**

Contracts have been executed for the Housing Rehab Specialist and Lead Inspector. Housing Rehab project applications are being processed. The Fuel Assistance program has received 22 applications and 13 have been approved and are receiving fuel deliveries. Nine are pending approval.

#### **SHIRLEY FY17 CDBG**

Contracts have been executed for the Housing Rehab Specialist and Lead Inspector. Nine Housing Rehab applications have been received and are being processed. One application has been denied due to the household being over the income limit. Eleven Fuel Assistance program applications have been received and have been approved and are receiving fuel deliveries.

#### **MONTACHUSETT ENTERPRISE CENTER (MEC)**

The construction work at 207 Adams Street in Athol has been completed and the home is now on the market for \$194,900.

#### **ASHBURNHAM 40B PROJECTS**

No change in status.

### **7.3 TRANSIT**

#### **AYER PARKING FACILITY**

On February 14, 2018, the contractor (Bourgeois Wrecking & Excavation) demolished the Advocate Building located at Depot Square (see photos below) to make room to construct a Pedestrian Plaza at this location. Staff continues to work with town officials and Weston &



Sampson to move forward with the construction of the project. Staff reviewed the project design plans submitted by the consultant and provided MART with comments.



#### **COORDINATED TRANSIT PLAN UPDATE**

During the past month, staff continued to compile data to update the Coordinated Public Transit - Human Services Transportation Plan (Coordinated Plan). The Coordinated Plan focuses on three target populations within the Montachusett region, individuals with disabilities, low-income individuals (or persons below the poverty level) and the elderly and seeks to identify gaps in existing transportation services and needs to meet those gaps.

### **7.4 TRANSPORTATION**

#### **MONTACHUSETT MPO FFY 2019-2023 TRANSPORTATION IMPROVEMENT PROGRAM (TIP)**

The Montachusett Metropolitan Planning Organization (MPO) met on February 21st at which time they received presentations on four TIP Target eligible projects:

- 608784 Templeton - Roundabout Construction at the Intersection of Patriots Road, South Main Street, North Main Street and Gardner Road
- # 608779 Lancaster - Intersection Improvements on Route 117/Route 70 at Lunenburg Road and Route 117/Route 70 at Main Street
- # 608879 Winchendon - Resurfacing & Related Work on Maple Street (Route 202), from Vine Street to Glenallen Street
- # 607902 Ayer - Reclamation & Related Work on Route 2A, from Harvard Road to Main Street

Information from these presentations helped in the Transportation Evaluation Criteria (TEC) scoring for these projects. Additionally, Federal Aid target figures were received for the FFY 2019-2023 TIP. These targets differed from previous targets as they are not broken down into separate funding categories, i.e. CMAQ, HSIP, TAP or STP.

	<b>Total Federal Aid Target</b>
<b>FFY 2019</b>	<b>\$10,253,853</b>
<b>FFY 2020</b>	<b>\$10,636,366</b>
<b>FFY 2021</b>	<b>\$10,851,652</b>

<b>FFY 2022</b>	<b>\$11,072,618</b>
<b>FFY 2023</b>	<b>\$11,314,453</b>

At the March 21<sup>st</sup> MPO meeting, funding scenarios for each fiscal year will be discussed in order to compile a Draft for release in April.

#### **REGIONAL POPULATION PROJECTIONS**

MRPC staff has prepared a revised set of population projections for submittal to MassDOT as part of the ongoing process for the update of the Regional Transportation Plan (RTP). Comments were received from five communities. Based upon these comments, staff reviewed all projection information and compiled the projections listed below. The constraint total was the overall Regional Totals for 2020, 2030 and 2040. MassDOT will now move forward with the development of employment and household projections. It is important to stress that no funding allocations are tied to these projections. They are to be part of the long-range planning efforts for the state and Commonwealth. These projections will also be revised four years down the road as the next (2024) RTP is developed. Additionally, these projections can continue to be reviewed and tweaked as the 2020 RTP is developed.

#### **Community Population Projections**

<b>Community</b>	<b>2020 Projections</b>	<b>2030 Projections</b>	<b>2040 Projections</b>
Ashburnham	6,142	6,250	6,195
Ashby	3,111	3,166	3,138
Athol	12,185	12,399	12,290
Ayer	7,578	7,712	7,644
Clinton	13,848	13,732	13,351
Fitchburg	42,640	43,391	43,007
Gardner	21,639	22,021	21,200
Groton	11,340	12,090	12,773
Harvard	7,439	8,869	9,250
Hubbardston	4,777	5,232	5,497
Lancaster	8,025	8,166	8,094
Leominster	40,577	40,046	40,300
Lunenburg	10,275	10,456	10,364
Petersham	1,270	1,293	1,281
Phillipston	1,723	1,697	1,628
Royalston	1,223	1,210	1,125
Shirley	6,989	7,112	7,049
Sterling	7,817	7,746	7,108
Templeton	7,766	7,903	7,833
Townsend	8,970	8,606	8,350
Westminster	7,457	7,607	7,420
Winchendon	10,816	11,195	10,808
<b>Total</b>	<b>243,607</b>	<b>247,899</b>	<b>245,705</b>

### **FFY 2019 UNIFIED PLANNING WORK PROGRAM (UPWP)**

Staff is working on the development of the next UPWP. A draft will be prepared for the April MPO meeting for review and release for public comment. The UPWP is a budget and programming tool that outlines our work activities for the year that will cover FFY 2019 - October 1, 2018 to September 30, 2019. Our PL allocation for FY 2019 is set at \$661,146. This represents a \$13,898 increase from our FFY 2018 allocation of \$647,248.

The major work item will be the development and completion of the 2020 Regional Transportation Plan (RTP). In addition, we are asking communities if there is a transportation related issue that they feel needs to be addressed in their municipality. If so, we ask that they contact us as soon as possible to discuss the possibility of developing a task for the next UPWP.

### **IMPROVING MOBILITY ACCESS THROUGH COMPLETE STREETS AND MOBILITY MANAGEMENT**

MRPC staff, Sheri Bean, participated in an online webinar sponsored by the National Complete Streets Coalition on February 21, 2018. The National Complete Streets Coalition puts on a monthly webinar series "designed to help professionals from a variety of disciplines put Complete Streets principles into action." Sheri Bean, along with representatives from the Montachusett Opportunity Council (MOC), discussed their experiences in the development of the Complete Streets/Safe Routes to School Project implemented in Fitchburg for the South Street Elementary School.

**Next MJTC Meeting – March 14, 2018 at 6:30 PM in Westminster (to be confirmed)**  
**Next MPO Meeting – March 21, 2018 at 1:00 PM**

### **8. ADJOURNMENT**

There being no further business the meeting adjourned at 8:24 p.m.

<b>Meeting Attendance</b>					
<b>Name</b>	<b>M/A</b>	<b>Representing</b>	<b>Appointment Date</b>	<b>PRESENT</b>	<b>ABSENT</b>
Johnson, Kyle	A	Ashburnham	7.2015		X
Hoyt, Roger	M	Ashburnham	7.2011	X	
Pease, Alan	M	Ashby	7.2001	X	
Stacy, Wayne	A	Ashby	7.2005		X
Truehart, Duane	M	Athol	7.2016	X	
Rebecca Bialecki	A	Athol	7.2017		X
Vacant	M	Ayer			X
Vacant	A	Ayer			X
Duffy, Phil	M	Clinton	12.2011		X
Vacant	A	Clinton			X

Lowitt, Peter	N/V	DREZ	7.2001		X
Caron, Paula	M	Fitchburg	7.2002		X
Vacant	A	Fitchburg			X
Gross, Allen	M	Gardner	2.2005		X
Cruz, Maribel	A	Gardner	8.2017		X
Burke, Russ	M	Groton	7.2016		X
Vacant	A	Groton			X
Maiores, Rich	M	Harvard	7.2017		X
Vacant	A	Harvard			X
Bratko, Thomas	M	Hubbardston	7.2016		
Stauder, Michael	A	Hubbardston	7.2016		X
Christopher, Thomas	M	Lancaster	7.2016		X
Piazza, Noreen	A	Lancaster	7.2016	X	
Vacant	M	Leominster			X
Vacant	A	Leominster			X
Prokowieiw, David	M	Lunenburg	7.2015		X
Jeffreys, Michael Ray	A	Lunenburg	8.2017		X
Vacant	M	Petersham			X
Allen, Nancy	A	Petersham	7.2015		X
Vacant	M	Phillipston			X
Telepciak, John	A	Phillipston	10.201	X	
Natrowicz, Kyle	M	Royalston	7.2015		X
Barclay, James	A	Royalston	7.2017		X
Widing, Sarah	A	Shirley	7.2015		X
Yocum, Barbara	M	Shirley	8.2017	X	
Pineo, Michael	M	Sterling	7.2014	X	
Kilcoyne, John	A	Sterling	7.2014		X
Rich, Dennis	M	Templeton	7.2017		X
Terenzini, Carter	A	Templeton	9.2016		X

Vacant	M	Townsend			X
King, Cindy	A	Townsend	7.2016		X
Weist, Linda	M	Westminster	7.2017	X	X
Vacant	A	Westminster			X
Corbosiero, Guy	M	Winchendon	7.2011	X	
Cyganiewicz, Austin	A	Winchendon	7.2015		X

Staff Present: Glenn Eaton, Brad Harris, George Kahale, George Snow

**DOCUMENTS DISTRIBUTED AT MEETING:**

March 1, 2018 MRPC Meeting Handout

February 1, 2018 MRPC Meeting Minutes

Cash Schedule February 2018

Roadway Safety Improvement Project Development PowerPoint

Roadway Safety Improvement Project Development HCL Table

Roadway Safety Improvement Project Development Index Maps