

**MONTACHUSETT JOINT TRANSPORTATION COMMITTEE (MJTC) MEETING**  
**MINUTES OF March 16, 2016**

J. Wyman called the meeting to order at 7:00p.m.

**I. Introduction**

**Members**

Jeff Hoynoski, MassDOT District 2; Jon Wyman, Westminster; Austin Cyganiewicz, Winchendon; Nikki Tishler, Mass DOT OTP; Ken Chenis, Lunenburg; Sarah Bradbury, MassDOT District 3

**Guests**

Albert Gallant, Winchendon DPW

**Staff**

Brad Harris, Brian Doherty, George Snow, G. Kahale, S. Bean

**II. Approval of February 17, 2016 Minutes**

It was the consensus of the MJTC to approve the February 17, 2016 MJTC minutes as written.

**III. FFY 2017-2021 Transportation Improvement Program (TIP)**  
**- Transportation Evaluation Criteria (TEC Review)**

B. Doherty presented and explained three handouts:

1) Montachusett MPO FFY2017-2021 TIP Projects – TEC Ver 3.0 Scoring Listing. There are two new projects which are bridge projects. Bridge projects are not scored or compared with other projects as the funding is separate. The change from last year is Hubbardston's Project Resurfacing and related work on Route 68. The TEC score has changed from the mid-teens to a 43 because the Hubbardston DPW Director added additional information on the project. With that information we were able to give it a better score. We are encouraging other communities to provide more background information.

N. Tishler suggested that MRPC reach out to the town's regarding the following projects as they have been on the list for many years with little progress: Groton, Pepperrell and Townsend, Resurfacing and Related Work on Route 119 and Townsend Resurfacing and related work on Route 13.

Discussion also took place regarding the project on Matthews Street in Gardner.

2) Comparison – TIP Targets vs. Current Programmed Projects FFY2017 to FFY2021. He explained at present we are under programmed in 2017 by about \$1.7 million, so there is some flexibility to identify another project for funding. The next step is to re-evaluate the projects to fill in the gaps specifically in 2017.

3) TIP Day for 2017-2021 TIP. TIP day is April 14<sup>th</sup> so communities should provide the most up-to-date information on projects to MRPC as soon as possible. He explained in detail the list of

projects MRPC would provide to MassDOT on TIP Day. B. Doherty also indicated that four new projects have been added in Leominster, Lunenburg, Hubbardston and Ashburnham.

Discussion took place on discrepancy in costs for the Lunenburg Resurfacing and Related Work on Route 13.

After the meeting on TIP Day, funding scenarios will be developed and brought to the MJTC for review for recommendation to the MPO.

#### **IV. Draft 2016 Public Participation Plan (PPP)**

##### **- Review of Draft**

G. Snow presented and explained the draft Public Participation Plan and a memo to interested parties regarding commenting on the plan. B. Harris indicated this draft was updated to reflect comments received from Federal Highway Administration and MassDOT. Based on those comments, MRPC added a summary section and a flow chart to depict a graphical presentation of the process.

#### **V. 2016-2017 Unified Planning Work Program (UPWP) Development**

G. Snow presented and explained the FFY2016-2017 Montachusett UPWP Development Schedule and the summary of funding by source and tasks. B. Harris indicated that if communities have transportation corridor or intersection issues that they would like addressed through the UPWP they should contact MRPC. These studies can be used as support documentation for a TIP Project.

B. Harris added that our PL allocation for FFY2017 has been increased by \$35,476.

that N. Tishler added in response to a request to include traffic cameras on Route 2 on the UPWP, the data most likely exists. If it has not been done, MassDOT can request UMASS to undertake collection. MassDOT will follow-up.

#### **VI. Contract Status Reports**

##### **a. FTA**

##### **b. RTA**

G. Kahale stated that Wachusett Layover Facility project is on schedule. Landowner and MBTA are still in negotiations regarding the Ayer Parking Facility. Fitchburg Commuter Rail Line Improvement Project is complete. Athol fixed route service has been implemented.

##### **c. MassDOT 3C**

B. Doherty indicated that MRPC received nominees for the MPO Subregion Representatives. MRPC has scheduled two dinner meetings to select representatives. The first meeting is March 24, at 6:00 p.m. at the Old Mill for Subregions 1 and 2; and the second is March 31, 2016 at 6:00 pm. at the Bull Run for Subregions 3 and 4. B. Doherty distributed a handout with the names of the nominees.

S. Bean indicated that if communities are interested in traffic counts they should supply that information to MRPC as soon as possible. Requests have to come from the Chief Elected Official.

**VII. Administrative Matters**

B. Harris indicated the next MJTC Meeting is April 20, 2016 and the MPO Meeting is April 20, 2016.

**VIII. Adjournment**

There being no further business the meeting adjourned at 8:05 p.m.

**DOCUMENTS/EXHIBITS AVAILABLE AT MEETING:**

March 16, 2016 Agenda  
February 17, 2016 MJTC Minutes  
Comparison – TIP Targets vs. Current Programmed Projects FFY2017 to FFY2021  
Montachusett MPO FFY2017-2021 TIP Projects – TEC Ver. 3.0 Scoring Listing  
Interested Parties Memo – Draft Montachusett MPO Public Participation Plan (PPP) March 14, 2016  
TIP Day or 2017-2021 STIP  
FFY2016-2017 Montachusett UPWP Development Schedule  
Public Participation Plan  
UPWP Budget  
MPO Subregion Nominees