Eastern Federal Lands Access Program (FLAP)

U.S. Department of Transportation
Federal Highway Administration
Eastern Federal Lands Highway Division



Tips for preparing a good FLAP application:

- Review Programming Decision Committee (PDC) documentation materials provided on the website for your state (i.e. state goals and Call for Projects scoring allocation categories). Still have questions? Contact one of the PDC members. http://flh.fhwa.dot.gov/programs/flap/
- Coordinate with the adjacent Federal Land Management Agencies (FLMA) unit(s) for concurrence and to obtain a staff application signature or letter of support for the proposed project; Use these partners to assist with obtaining FLMA information (i.e. visitation, Land Management goals, safety data, etc.).
- The facility owner must be the applicant (have ownership or a long-term maintenance agreement); include your agency name and title; the benefitting FLMA unit cannot be the applicant.
- Answer the application questions to the best of your ability; be succinct and concise; Use the best data available, include any assumptions.
- Be practical, "right size" the scope, schedule and budget – include options for scaling/phasing the project if applicable (i.e., a 3 mile resurfacing project broken into 3 separate, 1 mile long segments with associated costs). You could receive partial funding!
- Include photos and quality maps that show project location, termini and linkage to the Federal Land accessed.
- Be clear about your match amount (20% of the total estimated project cost) and funding sources (No Title 23 or Title 49 funds, other than Federal Lands Transportation Program funds or Tribal Transportation Program funds, can be used as match). Include resolution for approval of funds (as needed by a local Governing Body such as a city council or county commissioners).
- Be sure your state allows for in-kind contributions toward match. In-kind match requires justification and approval by the State DOT/FHWA. In-kind match must be utilized or occur only after a FLAP project agreement is executed. (i.e., Right of Way transfer, Engineering/Environmental services, etc.).
- Delivery agency: When selecting the delivery agency (FWHA, State DOT, Local Agency or Other), be sure that the agency has agreed with the scope and provided their budget for project delivery *prior to submission of the application*. Local Agencies requesting to deliver their own project must be certified by the State DOT to deliver projects in compliance with Federal Highway Administration regulations or demonstrate prior experience with Title 23 Transportation funds. http://www.fhwa.dot.gov/federal-aidessentials/stateresources.cfm

If you would like to request FHWA-Eastern Federal Lands (EFL) to deliver your project, please coordinate with EFL *prior to submission* to request development of a cost estimate. Contact Lewis Grimm, EFL Planning Team Leader, 703-404-6289 or at Lewis.Grimm@dot.gov

- Title 23 U.S.C. Section 120(c)(1) allows certain types of Highway Safety Improvement Projects (HSIP) to be funded at 100 percent. http://www.fhwa.dot.gov/federalaid/141125.cfm Please coordinate up front with your State DOT HSIP Safety Manager (or similar title) or the FHWA Federal Aid Safety Engineer for eligibility approval of your project's scope. Include the signed HSIP approval form with your application.