

**Request For Proposal
Housing Rehabilitation Program Services**

The Montachusett Regional Planning Commission (MRPC) invites qualified parties to submit a proposal to provide services for Community Development Block Grant (CDBG), HOME Investment Partnerships Program, and/or USDA Housing Preservation Grant (HPG) Housing Rehabilitation Activities administered by MRPC on behalf of various communities for the FY2011, 2012, and 2013 grant cycles. The following service categories are required:

- Housing Inspection Services
- Lead Risk Assessment/Lead Inspection Services
- Septic Design Services
- Title Examination and Recording Services

Terms and conditions are available at the MRPC, 1427R Water Street, Fitchburg, MA 01420, Monday through Friday from 8:30 am until 4:30 pm. Original sealed responses must be received at this address by 2 pm Tuesday, January 10, 2012. Postmarks, emails and faxed proposals are not acceptable. Responses should include a technical proposal and a price proposal in separate sealed envelopes. The envelopes shall be marked with the appropriate service category listed above, indicate whether technical or price proposal, and include the proposer's name and return address. Proposers may submit one proposal in each category for which they are qualified, however, each proposal will be judged on its own merits. For further information contact Kevin Flynn, Community Development Director, MRPC, at the above address, telephone 978-345-7376. MRPC reserves the right at any time and without further notice to modify or cancel this procurement, to waive any informality or technicality, to reject any or all proposals in whole or in part as it may deem to be in its best interest, and will not be responsible for costs incurred by the proposer in preparing an submitting a response. MRPC encourages MBE/WBE to submit proposals. EOE

By: Kevin Flynn, Community Development Director
Montachusett Regional Planning Commission